



KEANS REMOVALS & STORAGE LTD

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Data Protection Policy – Keans Removals and Storage Ltd

Keans Removals and Storage Ltd is committed to conducting its business in accordance with all applicable Data Protection laws and regulations and in line with the highest standards of ethical conduct.

This policy details expected behaviours of Keans Removals and Storage Ltd's Employees and Third Parties in relation to the collection, use, retention, transfer, disclosure and destruction of any Personal Data belonging to a Keans Removals and Storage Ltd's Customers and Staff (i.e. the Data Subject) and irrespective of the media used to store the information.

Personal Data is any information (including opinions and intentions) which relates to an identified or Identifiable Natural Person. Personal Data is subject to certain legal safeguards and other regulations, which impose restrictions on how organisations may process Personal Data.

An organisation that handles personal data and makes decisions about its use is known as a Data Controller. Keans Removals and Storage Ltd, as a Data Controller, is responsible for ensuring compliance with the Data Protection requirements outlined in this policy.

Non-compliance may expose Keans Removals and Storage Ltd to complaints, regulatory action, fines and/or reputational damage.

Keans Removals and Storage Ltd's leadership is fully committed to ensuring continued and effective implementation of this policy and expects all Keans Removals and Storage Ltd Employees and Third Parties to share in this commitment.

Any breach of this policy will be taken seriously and may result in disciplinary action or business sanction.